



**BOARD OF TRUSTEES VOTING MEETING**

**MEETING MINUTES**

June 18, 2020, 6:30 PM

[ZOOM Meeting Link](#)

**Password: 375088**

1. **Call to order** - D. Rufo - 6:33 p.m.
2. **Opening statements** – Dan Rufo
3. **Review & accept minutes from May 7, 2020, Voting Meeting**
  - [Minutes](#) -Motion to approve Meeting Minutes - A.Bragoli; 2nd-E.Falcone. All in Favor. None Opposed. **May Meeting Minutes Accepted.**
4. **Policy Reviews/Resolutions**
5. **Committees Meeting updates – Committee Chairs**
  - Development Committee – Gina/Mark
    - [Development Report April/May 2020](#)
  - HR Committee – Janel A. Work; Sujaya reported - Committee met this week. Discussed contracts and open positions. Discussed summer goals and expectations. Leadership retreat tentatively scheduled for August 12.
  - Finance Committee – Shawn Glick. Updates. Reviewed typical reports (AR, budgets); Receivables @ 30%. Some sending districts paying through Pa State. Budgeted Forecast a bit lower than last year. Is there going to be any increased costs relating to working remotely? Right now none apparent, but have opportunity to apply for CARES Act funds.March 31 Draft financials in Board files. FY21 Budget is in the folder. Didn't change substantially from prior drafts. Some costs changed and updates were included but right now projecting cash surplus. Tuition rates will change as they are updated to us. even if approved, changes can be made as the year progresses.
    - [FY21 Budget](#) - Motion to approve FY21 Budget - A.Bragoli;, 2nd M.Greiner. All in Favor. None Opposed. **FY21 Budget Accepted.**
  - Strategic Planning Committee – Dan/Gina
  - Legislative Committee – Greg Scott; Have reached out to Leadership of the PA Legislature and heard back from                     .
  - Business Manager's Report – Carol - In Board Drive
    - [Staff Roster](#) by Business Manager Motion to accept Business Manager's Report - A.Bragoli;, 2nd M.Greiner. All in Favor. None Opposed. **Business Manager's Report Accepted.**
6. **Administration Reports**
  - Lower School P2 Principal Report – C.Herman -

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  - Upper School P2 Principal Report – M.Boyd. Most of Staff received their observations. Lessons are rated 3.44 on 4 point scale. Strengths and resources remained constant over the years. Strengths: Teacher's subject

knowledge and enthusiasm, climate for learning strengths. Relative Weaknesses - wrap ups (assessment to gauge mastery at end of lesson). Differentiation to reach different learners within classroom. PBIS - worked with CCIU. Work Scrutiny - focus is on teacher's grade book, not only on grade but on utilization of comment feature. Improvement came with experienced teachers, focus will be on newer teachers. Will review expectations with Curriculum Leaders and Instructional Coach to address how new teachers can be helped with grade book issues. Student Voice Surveys - RA utilizes these to help individual teachers to help individual teachers address any issues or set/achieve any goals that are particularized to them.

- Question from G.Scott on preparation for remote learning resulting from COVID - "Flipped classroom model" initial teaching is remote - the teacher goes through the lesson via video and student watches video at home and practices problems at home. Then in class work through practice problems in class. Teachers that were experienced in utilizing remote tools assisted with getting tools in place for all teachers. Going forward will want teachers input for what tools are better for instructional videos and potentially live instruction.
- C.Herman - Looking to expand Google Classroom for use by all grades. Was previously used for grades 3 and over plus.
- CEO Report – Gina Guarino-Buli
  - June [CEO Report](#) - Currently looking for a few positions to be filled, but in a good direction. Working off of the template that PDE has asked us to complete. Making some pro-active purchases of items like PPE that we expect we will need. Current enrollment: slightly above, but with summer anticipated attrition, we believe we are in good shape. Status of end of year clean out: there are a few stragglers, but most have been cleaned out.

#### **7. New Business**

- **PIAA Report** - included as a part o
- **Bus Loop Mural** - statement from D.Rufo - consistent with RA's core values, the Board supports (as reflected by a show of hands) that RA engage in a student driven and student focused project to reflect RA's support black students in our school and community.

#### **8. Public comment**

- **Please use the "Raise Hand" feature and you will be unmuted** -No public comment.

#### **9. Adjournment** - Motion to adjourn made by M. Reynolds, 2nd - J.Work. **Adjourned 7:54 pm.**

#### **10. Executive Session - Real Estate**